## Role of Cyber Leader

As the Cyber Leader your role is to positively influence human behavior, build awareness and gain commitment from the workforce, and engage senior management to create a culture of cyber readiness from top to bottom in your organization.

To be an effective Cyber Leader you must have strong managerial and people skills, comfort with technology, capacity to handle the role, passion for the importance of cybersecurity, and the support of leadership.

Cyber Leaders understand that cyber readiness isn't a one-time box to check but a continual practice and habit where employees can see the value and big picture, appreciate the security impact they have as individuals, understand the personal security applications, and feel empowered to regularly ask questions and change behavior.

As a designated Cyber Leader, you will train yourself on the basics of cyber readiness, develop cyber policies and procedures for your company, and then train your company's employees to earn a Cyber Ready Certification.

If you are simply here for a Certificate of Completion you can complete the Program and Playbook at your own pace without submitting a Playbook for certification.

If you are seeking Cyber Ready Certification, use the following checklist as you work through the Playbook to ensure you have completed all requirements before submitting to info@cyberreadinessinstitute.org.

	Date Completed	Notes
Cyber Leader Appointed & Contact Information Documented		
Baseline Metrics Recorded		
Core Four Policies Established		
Software Update Management Tool Complete		
Prioritization Worksheet Complete		
Incident Response Plan Complete		
Workforce training on Core 4 and Business Continuity Complete		
Signed Training Attestation Document		
Reassessment Metrics Recorded		
Cyber Readiness Online Program Complete		
Playbook Submitted for Review (If seeking Certification)		